

Dr Intekhab Alam

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Striving to lead path-breaking initiatives

PROFESSIONAL SNAPSHOT

Location: Delhi/NCR

- ❖ A competent professional with more than 9 years of experience in teaching Hindi, Urdu & Bridge as a foreign language to anglophone foreigners, diplomats, non Hindi/Urdu speaking native Indians and NRIs.
- ❖ Worked with US Embassy, New Delhi as a Hindi-Urdu- language, Literature & Culture studies instructor from Sep 2009 to Aug 2014.
- ❖ Currently working as a Senior Hindi/Urdu/Bridge Instructor with two world renowned MNCs “LANGUAGE MUST” and “GLOBIBO International” as freelance as well as providing private home classes to selected foreigners and diplomats.
- ❖ My other clients/students are/were associated with Embassy of Spain, New Delhi, Royal Bank of Scotland, Gurgaon, NCR Delhi, Michelin tyres, Gurgaon, NCR Delhi, GIZ India, N. Delhi, Welthungerhilfe (A German NGO, taught to their interns working at Rajasthan)
- ❖ Working as a Project Head to translate the entire website of US Embassy, New Delhi into Urdu
- ❖ Honored by her Excellency Ambassador Nancy Powell for services at the US Embassy, New Delhi, 2013
- ❖ Possess a Doctorate degree from Center of Indian languages, School of language literature and cultural studies, JNU, N.Delhi,2010
- ❖ Also having Advance Diploma in Mass Media from JNU, New Delhi, 2008, 1st division
- ❖ Postgraduated from Aligarh Muslim University (AMU),MA ,2001, 1st division
- ❖ Qualified National Eligibility Test for Lecturership(NET) with Fellowship (JRF) by UGC- Ministry of HRD, Govt of India.
- ❖ Having more than 9 years of experience of Hindi-Urdu-English Translation and interpretation works.

WORK EXPERIENCE

US Embassy, New Delhi	Hindi & Urdu language Instructor	Since Sep 09
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Responsibilities & Achievements

- ❖ To conduct
 - Spoken Hindi classes (for anglophone foreigners, diplomats, and non Hindi speaking native Indians)
 - Spoken Urdu classes (for anglophone foreigners, diplomats, & non-Urdu speaking native Indians)
 - Hindi to Urdu bridge/transition classes (for Hindi speaking native Indians and foreigners)
 - Urdu to Hindi bridge/transition classes (for Urdu speaking native Indians and foreigners)
 - Special Urdu/Hindi classes for media personnel, Bollywood, TV, and theater artists
 - Special classes for literary and philosophical understanding of Bollywood songs, Ghazals, Qawwalis, and Sufiana poetry/songs.
- ❖ Designed and developed the whole language curriculum, syllabus, lesson plans, drills, exercises, handouts, evaluation & test papers
- ❖ Designed some very scientific booklets and handouts, specially for learning Hindi/Urdu scripts and numbers
- ❖ Developed several multimedia course materials (using audio-video and online contents)
- ❖ Wrote two very innovative books with totally new approach to facilitate understanding of basic, grammar, structure and nature of Hindi and Urdu languages.
- ❖ Designed a special lesson “How to Use Smartphones, Tablets, Laptop and Other Gadgets with Hindi-Urdu writing Tools.

All India Radio (ESD Urdu Service)	Announcer (Anchor)	Since Aug 09
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- ❖ Handling all broadcasting equipment along with making announcements for the ongoing programs.
- ❖ Received dozens of appreciation letters by the audience time to time

Esha Knowledge Solutions	CO-DIRECTOR Project Head (Translation)	Since July 2011 Since-Aug 2013
Winsome Translation	Hindi- Urdu-English translator	Since Jan 2007

- ❖ Handling all the managerial and financial issues of the company Esha Knowledge Solution
- ❖ Assure the quality of translation works, before submitting to client US Embassy, New Delhi
- ❖ Handling all the technical issues like converting the webpages to MS word, converting Urdu Inpage/aftab into Unicode or converting unicode to Hindi fonts Chanakya, mangal etc
- ❖ Mediating the all business-related issues between company and the client

unicef	Surveyor and analyst	2009
CSDS	Surveyor	2007

- ❖ Visited dozens of remote villages of Madya Pradesh to collect data and analyze the current status of the girl child's education in rural area of the state
- ❖ Surveyed for CSDS and The Hindu joint initiative to know the Voting factors for Indian voter in Delhi-NCR with an intensive questionnaire of 100 questions under the supervision of Prof. Yogendra Yadav and Prof. Abhay Dubey

"Umbrella" the Helping Handz	Founder & Chief coordinator	Since- 2001
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- ❖ Serving the society voluntarily in whatever way possible
- ❖ Conceptualizing, planning and executing programs and managing all available resources and funds.

FREELANCE ASSIGNMENTS

- ❖ Hindi-Urdu-English Translation
- ❖ Column writer (*Ranchi Express, Prabhat Khabar, Ghar* (Magazine) and other publications from Jharkhand & Delhi
- ❖ Script and dialogue writing for TV shows for some Delhi-based media houses
- ❖ Voice-over artist

ACADEMIA

- ❖ Ph.D. from Centre of Indian Languages/ School of Language Literature and Cultural Studies, Jawaharlal Nehru University (JNU), New Delhi, 2010. Worked on "Cultural history of subcontinent as reflected in "AAG KA DARIYA" Under supervision of Dr. K.M. Ekramuddin,
- ❖ M.Phil. from CIL/ SLL & CS, JNU, New Delhi in 2004, on the topic of "Analytical study of Rajendra Singh Bedi's dramas".
- ❖ Advance Diploma in Mass Media in Urdu from JNU, New Delhi , 2008 (First Class)
- ❖ M.A. in Urdu from Aligarh Muslim University, Aligarh (First Class)
- ❖ B.A. with Urdu (Hon) History & English from Ranchi University, Ranchi
- ❖ Intermediate in Science from Bihar Intermediate Education Council, Patna
- ❖ SSC from Bihar School Examination Board, Patna
- ❖ Certificate course in General English from British Council, New Delhi
- ❖ Qualified Vani certificate (suitable voice and accent for Radio) by AIR, New Delhi, 2009
- ❖ Certificate in Yoga, Pranayam, Meditation & Other Relaxation Techniques
- ❖ Winner of Several Certificate & Trophy In Schools, College and University debates and other competitions

TRAINING / SEMINAR/ WORKSHOP

- ❖ Participated in a 9 day-workshop organized by National Translation Mission, Mysore (organized by Government of India) on Knowledge text book translation in Hindi (Social science) in CSST, Delhi
- ❖ Attended a 10 day-workshop on stress management by "Art of Living Foundation"

ACCOLADES

- ❖ Bagged:
 - Junior Research Fellowship (JRF) and National Eligibility Test for Lectureship (NET), conducted by UGC, 2001
 - Honored by her Excellency Ambassador Nancy Powell with a "Letter of Appreciation" for services at the US Embassy, New Delhi, as an Urdu and Hindi instructor, 2013

As a humen being:

Philanthropist, Social worker, Motivator, Spiritual, Seeker, Rationalist ,Thinker, Visionary, Writer, Poet and Staunch supporter of Pluralism.

Learning/Teaching the language, literature and culture for me is the best way to connect with people from diverse backgrounds. It helps us to appreciate different cultures and traditions practised worldwde that may help us in making this world a better place.